



Hampton Township

Regular Board Meeting Minutes February 16, 2021 7:00pm

Supervisor Jim Sipe
Supervisor Ryan Sunquist
Supervisor Dan Peine
Treasurer Angela Neibur
Clerk Molly Weber

This meeting was called to order by Ryan Sunquist, supervisor at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.

PUBLIC COMMENT

- Leo Nicolai was present to have Clerk Molly Weber sign his PERA paperwork so he could cash it out.
- Commissioner Mike Slavik stopped. He stated that the Randolph bridge project has been pushed out until 2022. He said County 78 that goes into Hampton is still scheduled for this year. He stated that \$1.9 trillion bill may be more money we can request from Dakota County instead of the money coming directly to the Townships. Jim Sipe asked about high speed internet. Commissioner Slavik stated that 2.5 million dollars was used for broad band. He stated that \$84 million of new money may come to Dakota County and they plan to put some more into broad band. SE Wifi and Hiawatha Broadband have some towers but they may not be active yet.

ROAD REPORT

- Discuss contract – expires April 15, 2021 – Molly Weber sent email 2/16/21 requesting this for April meeting since Jason did not attend the February meeting.
- Written road report for Annual Meeting next month 2021 – Molly Weber sent email 2/16/21 requesting this for April meeting since Jason did not attend the February meeting.
- Jason Otte was not present. They have about 2 miles total of trees to trim. Leo Nicolai stated the stop sign on 220th and Hogan Avenue was pointing wrong.
- Ryan Sunquist made a motion that up to 2 miles of trees could be trimmed by Otte's. Jim Sipe seconded. Motion carried.

PLANNING COMMISSION SYNOPSIS

- Public Hearing – Fee Schedule Amendments

Planning Commission reviewed the updated zoning fee schedule. No one was present. After some review and discussion, Casondra Schaffer made a motion to recommend the new fee schedule be adopted. Matt Bester seconded. Motion carried. Any permit under \$2,000.00 has a set surcharge fee of \$1.00. Jim Sipe made a motion to adopt Ordinance 2021-01 An Ordinance Adopting an Updated Zoning Fee Schedule for the Town. Dan Peine seconded. Motion carried. Jim Sipe made a motion to adopt Resolution 2021-01 Resolution Approving Summary Publication of Ordinance 2021-01 by Title and Summary. Ryan Sunquist seconded. Motion carried. Jim Sipe signed the paperwork.

- Parcel Split – Nick Niebur

Nick Niebur requested a parcel split of 5 acres for a buildable. The allowance of the buildable was established in June 2020. Dave Peine recommended that the Board approve the land split for Nick Niebur. It meets all setbacks and no issues. It does not create a substandard lot. Casondra Schaffer seconded. Motion carried. Jim Sipe made a motion to approve the parcel split for Nick Niebur (PID#17-02000-75-015) splitting off 5 acres. Dan Peine seconded it. Motion carried.

OLD BUSINESS

- FAQ Permit Process/Permit Process Addition to the Website (coversheet or explanation as separate document) – work in progress – URL closed site was sent to Town Board members to review – Clerk Molly Weber is to notify website administrator to make this live.

NEW BUSINESS

- MATIT WC coverage explanation – per MN Association of Townships this insurance covers all of the township Supervisors, Clerk, Treasurer, Election Judges or any other employee of the township. So any time doing official duty they are covered by Work Comp.
- Randolph/Hampton Fire District March Business Meeting: postponed due to Covid 19 - FYI
- Tuesday March 9, 2021 – 10am-8pm Election, 8:30pm Annual Meeting, Board of Canvass to follow Annual Meeting ~ also available via Zoom~Jeanne is going to do this meeting ~ Reminder/FYI
- Dakota County Township Officer Spring Meeting is Saturday March 20, 2021 at the Extension Office in Farmington, registration 8:30am, meeting 9am ~ also available via Zoom~301-715-8592 ID: 976 4809 2999 Passcode: 388743 ~ Reminder/FYI
- Central Applicators Inc letter – this is another option for Wild Parsnip control.
- 2020 WCA Report completed by Dakota County SWCD ~ FYI
- Outstanding Indebtedness Report – Angie Niebur sent this to Pat Brown at Dakota County
- Census Building Permit Survey – optional
- Census Boundary and Annexation Survey – Molly Weber mailed back 2/18/21
- Spring bids – chloride, gravel and road maintenance – see emails should same ones be sent
 1. Quality Propane – email for price and what date would we like – Molly Weber sent email 2/28/21
 2. Anderson – Molly Weber sent email 2/28/21
 3. Otte – request a # from Jason – 2nd email sent 3/9/21

OTHER BUSINESS-Board Members Only

Ryan Sunquist made a motion to approve signing of checks 6173 to 6186 and a motion to approve the claims list. Dan Peine seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 8:25pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 3/16/21

Supervisor: 

Clerk: Molly H. Weber

HAMPTON TOWNSHIP TREASURERS REPORT
February 2021 (March 16, 2021 Meeting)

Beginning Checkbook Balance: **\$233,189.58**

RECEIPTS:

ICS Interest	\$17.90
Permit -Lundell	\$55.50
Permit -Beaver Creek	\$353.25
TOTAL RECEIPTS	\$426.65

DISBURSEMENTS:

#6173 Molly Weber	Clerk salary	\$1,549.37
#6174 Jeanne Werner	Asst clerk	\$120.19
EFT Century Link	Internet provider	\$97.06
#6175 Cannon Beacon	publish legal notice	\$37.50
#6176 Jeanne Werner	office supplies and postage	\$52.56
#6177 Molly Weber	office supplies and postage	\$50.87
#6178 Don Kimmes	cemetary upkeep	\$595.00
#6179 Mark Rauchwarter	website work	\$15.00
#6180 Otte Excavating	Road maintenance	\$6,309.25
#6181 Dakota Cty Financial	2020 voting equipment, licenc	\$665.66
#6182 Kennedy& Graven	legal fees	\$390.00
#6183 Randolph/Hampton Fire Dept	2021 Fire protection	\$33,928.29
#6184 Janet Otte	Rent	\$500.00
#6185 Beaver Creek	five permits	\$3,495.82
#6186 MN dept of Labor/Industry	2020 permit sercharge	\$606.25
TOTAL DISBURSEMENTS:		\$48,412.82

Ending Checkbook Balance **\$185,203.41**

Checks not in (5) \$41,585.66

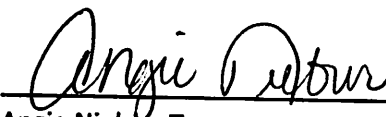
ICS Statement Balance, February 28, 2021: \$226,789.07



 James Sipe, Supervisor

3/16/21

 3.16.2021



 Angie Niebur, Treasurer

3/16/2021

 3.16.2021